



Date of issue: 27 February 2017

YOU ARE SUMMONED TO THE MEETING OF BROADMAYNE PARISH COUNCIL TO BE HELD IN THE METHODIST CHURCH HALL, BROADMAYNE ON MONDAY 6 MARCH 2017 AT 7.30 PM TO TRANSACT THE BUSINESS ON THE AGENDA BELOW

Janet Davis

Clerk to the Council

AGENDA

- 1 Apologies for absence An apology for absence has been received from Cllr Jury.
- 2 To receive any declarations of interest, and to receive any requests for dispensations
- 3 To approve the minutes of the meeting held on 6 February 2017.
- 4 To consider Planning and Tree Matters (a) Decisions and correspondence on previous consultations (i) WD/D/16/002269: Olds Broadmayne (24 Main Street)—demolish existing garage and erect two 3-bedroom semi-detached houses and five 3-bedroom terraced houses and associated parking: planning permission refused (Appendix 1). The architect appointed by Olds will be present to discuss further ideas for this site. (ii) WD/D/16/002166: 22 Chalky Road—Erect a two storey chalet style residence with the variation of condition 1 of planning permission WD/D/16/000801 - to include a garage/car port; planning permission granted subject to seven conditions (Appendix 2). (iii) WD/D/16/002468: 46 Main Street—alterations and additions to form new roof and associated car parking. Planning permission has been granted for these works but there are on-going discussions about the WDDC procedures prior to the decision being made. (iv) WD/D/17/000464: Broadmayne Village Hall—non-material amendment to planning permission: alteration of kitchen windows on the north-east elevation window sills to be lowered to match adjacent existing windows (b) Other planning matters (i) Procedure for dealing with planning applications. (c) Any planning matters received after the publication of the agenda
- 5 Public participation session Opportunity for members of the public to raise issues.
- 6 Oral Reports from County and District Councillors; the Playing Fields Association; the Village Hall; DAPTC Central Area Committee; Rural Transport Officer; & other representatives and organisations.
- 7 Financial Matters
 - (a) To receive the February financial statement and approve accounts for payment.
 - (b) To consider grant application for the sum of £2045 from St. Martin's PCC for maintenance of grave yard (Appendix 3)
 - (c) Review of internal controls (Appendix 4 is a note from Cllr Lamb); Audit Plan for 2017-18 (Appendix 5) (ii) Risk Assessment (Appendix 6).
 - (d) The effectiveness of the internal auditor.
 - (e) Appointment of the internal auditor for 2017-18.
 - (f) Asset register (Appendix 7).
- 8 Grass and hedge cutting contract: April 2017 to March 2019
To consider extending contract with Wessex Grounds Services for a further two years (Appendix 8).
- 9 Parish Plan To receive any updates.

- 10 Emergency Plan To receive any updates on revision.
- 11 Village hall project To receive report on progress.
- 12 Annual Parish Meeting To give preliminary consideration to the arrangements for the Annual Parish Meeting in May, and the production of the Annual Report.
- 13 To consider correspondence received
(i) From Dorset Community Action: Dorset Best Village Competitions 2017 (Appendix 9).
(ii) DAPTC conference attendance (already circulated by e-mail).
- 14 Matters of Report (a) Clerk (i) Complaint about dog fouling. (ii) Bus services during re-surfacing works on A352. (iii) Refurbishment of benches. (b) Chairman (b) Councillors
- 15 To note any matters received after the publication of the agenda
- 16 Clerk's annual appraisal
- 17 Items for next agenda
- 18 To confirm date of next meeting: Monday 3 April 2017 at the Methodist Church Hall at 7.30 pm.