



BROADMAYNE

P A R I S H C O U N C I L

Clerk: Dr Janet Davis
Conygar Lodge
Conygar
Broadmayne
DT2 8LX

Date of issue: 3 April 2018

YOU ARE INVITED TO THE MEETING OF BROADMAYNE PARISH COUNCIL TO BE HELD IN THE METHODIST CHURCH HALL, BROADMAYNE ON MONDAY 9 APRIL 2018 AT 7.30 PM TO TRANSACT THE BUSINESS ON THE AGENDA BELOW

Janet Davis

Clerk to the Council

AGENDA

- 1 Apologies for absence
- 2 To receive any declarations of interest, and to receive any requests for dispensations [Your envelope contains a copy of the Register of Members' interests as it appears on the website. Please can you check that this is still correct. The Clerk can provide a new form if it needs amending.]
- 3 To approve the minutes of the meeting held on 5 March 2018
- 4 To consider Planning and Tree Matters
 - (a) Decisions and correspondence on previous consultations (i) WD/D/17/001982—Holcombe Valley Cottages: certificate of lawfulness granted (Appendix 1).
 - (ii) WD/D/16/002560—Holcombe Valley Cottages: variation of Condition 2 of planning approval 1/E/93/0684 (removal of the 28 day maximum stay restriction); this application has been withdrawn from the planning register. (iii) WD/D/17/002867—Land at Knighton Lane: reserved matters. This application was due for consideration by the WDDC Planning Committee on 22 March.
 - (b) Consultations (i) WD/D/18/000199—14 Knighton Lane; demolition of existing bungalow, and erection of replacement three bedroom 1 1/2 storey dwelling.
 - (c) Any planning matters received after the publication of the agenda
- 5 Public participation session Opportunity for members of the public to raise issues.
- 6 Oral Reports from County and District Councillors; the Playing Fields Association; the Village Hall; DAPTC Central Area Committee; Rural Transport Officer; & other representatives and organisations.
- 7 Financial Matters
 - (a) To receive the March financial statement and approve accounts for payment.
 - (b) Insurance renewal: this is due in May (Appendix 2 is an extract from the policy schedule; full paperwork available on request from Clerk).
 - (c) Review of internal controls/audit Plan for 2018–19 and Risk Assessment (Appendix 3). To sign-off previously agreed amendments.
 - (d) Review of Asset Register (Appendix 4).
 - (e) Section 106 funding held by WDDC for use within the Parish of Broadmayne (Appendix 5).
- 8 Annual Parish Meeting: 21 May 2018 To receive an update on arrangements for the Annual

Parish Meeting in May, and the production of the Annual Report.

- 9 Emergency plan To receive update. A copy of the latest version of the draft plan has been circulated electronically. Appendix 6 is the covering note from Cllr Lamb.
- 10 Devolution of assets and services Draft response to WDDC survey (Appendix 7).
- 11 General Data Protection Regulations To receive update.
- 12 Correspondence
 - (i) From DCC: closure of A352 at Littlemayne for maintenance works (26 April – 4 May) (Appendix 8).
 - (ii) From WDDC: recharging of election expenses (Appendix 9).
- 13 Defibrillator To receive update.
- 14 Biodiversity at the playing field To receive update (Appendix 10).
- 15 Matters of Report
- 16 To note any matters received after the publication of the agenda
- 17 Items for next agenda This will be the Annual Parish Council meeting when the Chairman and Vice-Chairman are elected, and various appointments made.
- 18 To confirm date of next meeting: Monday 14 May 2018 at the Methodist Church Hall at 7.30 pm.