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BROADMAYNE

APPROVAL OF PLANNING PERMISSION

**Town and Country Planning (Development Management Procedure) (England) Order 2015
(DMPO)**

Town and Country Planning Act 1990

This permission does not carry any approval or consent which may be required under any enactment, byelaw, order or regulation (eg in relation to Building Regulations or the Diversion of Footpaths etc) other than Section 57 of the Town and Country Planning Act 1990.

Application No: WD/D/19/000708

Location of Development:

56 MAIN STREET, BROADMAYNE, DORCHESTER, DT2 8ES

Description of Development:

Erection of porch

In pursuance of their powers under the above mentioned Act(s), Dorset Council **HEREBY GRANT PLANNING PERMISSION** for the development described in the application specified above, and the plans listed below.

**SUBJECT TO ATTACHED
SCHEDULE OF TWO CONDITIONS**

Signed: Nominated Officer

PLEASE REFER TO NOTES ENCLOSED

Dated: 16 May, 2019

Chief Executive: M Prosser

APPLICATION NO: WD/D/19/000708
56 MAIN STREET, BROADMAYNE, DORCHESTER, DT2 8ES
SCHEDULE OF CONDITIONS

1. The development hereby permitted shall be carried out in accordance with the following approved plans:

Location Plan & Block Plan - Drawing Number S-1319-02 received on 04/03/2019

Proposed Floor plans and Elevations - Drawing Number SK-1319-101B received on 04/03/2019

REASON: For the avoidance of doubt and in the interests of proper planning.

2. The development to which this permission relates must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: This condition is required to be imposed by Section 91 of the Town and Country Planning Act 1990 (as amended).

NOTES TO APPLICANT

1. **National Planning Policy Framework Statement**

In accordance with paragraph 38 of the NPPF the council, as local planning authority, takes a positive approach to development proposals and is focused on providing sustainable development. The council works with applicants/agents in a positive and proactive manner by:

- offering a pre-application advice service, and
- as appropriate updating applications/agents of any issues that may arise in the processing of their application and where possible suggesting solutions.

In this case:

The application was acceptable as submitted and no further assistance was required.

Broadmayne Parish Council: annual accounts and audit for the financial year 1 April 2018 – 31 March 2019

1. By virtue of the Accounts and Audit Regulations 2015, the Annual Governance Statement (section 1 of the Annual Return) must be approved before you approve the Accounting Statements (section 2 of the Annual Return). They can be done at the same meeting but they must be done in that sequence. Since the form requires the minute numbers to be given the auditors will know whether or not the correct sequence was followed.
2. The accounts for the year ended 31 March 2019 are attached to this paper. They should be read alongside the explanatory notes which are also attached. The accounts need to be formally received and approved at the June Parish Council meeting.
3. The internal auditor has seen the accounts and all other relevant paperwork.

The appendices* to this note are therefore as follows:

(2A) The Annual Governance Statement (section 1 of the Annual Return). These questions must be considered, answered, approved and signed.

(2B) The annual accounts for 2018-2019. To be considered and approved by resolution and signed by the RFO and Chairman.

(2C) Explanatory notes for the 2018-2019 annual accounts.

(2D) Report of the internal auditor (p.3 of the Annual Return).

(2E) The Accounting Statements (section 2 of the Annual Return). To be considered, approved by resolution and signed by the RFO and Chairman.

(2F) A sheet showing the workings from which the figures shown on the return are taken.

These approvals must be made at the June meeting since the timetabling for the submission of the paperwork to the external auditor (PKF Littlejohn LLP) is tight. The paperwork has to reach them by Monday 1st July. In the unlikely event that you do not make the above approvals on 3 June (e.g. because the meeting is not quorate) it would be necessary for me to summons you to an extra meeting and possibly to negotiate a later submission date.

If anyone wishes to see the full form, and the e-mail and briefing from the external auditor which set out all of these instructions (and many more!) I can supply a link or copies.

Janet Davis; Clerk & Responsible Financial Officer

May 2019

* Not attached here: the statutory period for public scrutiny of the accounts will be advertised shortly; in the mean time copies can be obtained from the Clerk (broadmayne@dorset-aptc.gov.uk).



23 May 2019

Dorset Association of Parish & Town Councils
Colliton Annexe, Colliton Park, Dorchester, Dorset DT1 1XJ
Tel 01305 260972 # Email daptc@dorsetcc.gov.uk # Web Site: www.dorset-aptc.gov.uk

EXTRAORDINARY CHIEF EXECUTIVE'S CIRCULAR

ANNUAL GENERAL MEETING 2019 – INFORMATION & TIMETABLE

The AGM this year will be on **Saturday 9 November 2019** and will be a morning event followed by lunch. Agenda and reports will be sent out by Friday 11 October 2019 at the latest. Please note that the Annual Report and /or Accounts may be sent out earlier.

Again, as last year, it is intended to have a short business meeting (including any motions for resolution) followed by coffee and then speakers on topical issues.

Proposals and resolutions *PLEASE NOTE TIMETABLE*****

Please note the procedure for proposals to the AGM which complies with NALC's current guidance.

Submission of proposals – deadline Tuesday 6 August 2019 – New forms

Completed forms with proposals for a resolution at the AGM should be sent to the DAPTC office by Tuesday 6 August 2019. The form is attached with this circular. The questions follow the format set by NALC. Following this format will increase the chances of a proposal being accepted by NALC.

You are reminded that any council wishing to propose a resolution at the AGM must have their representative in attendance at the AGM to propose the resolution.

Please also consider if the issue would be more suitable to being discussed at your DAPTC area meeting and if necessary, brought to the Executive Committee's attention through that process.

Executive Committee consider submitted proposals – 21 September 2019

Any proposed motions are considered by the Executive Committee for submission to the AGM.

As usual, the Executive Committee will agree motions to be put to the AGM which will be circulated to all councils, for discussion at a council meeting and to agree a voting mandate for their representative, prior to the AGM.

Please note that representatives at the AGM may be required to make a decision after an informed debate and possible amendment. DAPTC will recognise the final decision.

The DAPTC constitution states: "Every member council will be entitled to two representatives, but only one vote on any particular motion."

AGM – Saturday 9 November 2019

The AGM will debate the motions and consider giving the Executive Committee delegated power to finalise the wording and any supplementary information to NALC.

The Chief Executive asks NALC for its decisions on submitted motions and informs all members and the Executive Committee of the outcomes.

OTHER MATTERS

Notice of any motion for alteration, amendment or addition to the constitution

Notice of any motion for alteration, amendment or addition to the constitution (other than notice given pursuant to a resolution of the Executive Committee) must be received by the Chief Executive in writing by **Monday 14 October 2019**.

Copies of all notices received will be circulated at least 21 days before the AGM (by Friday 18 October at latest).

Catering preparation

Numbers of representatives attending the AGM will be needed by **Monday 28 October** please.

Progress of 2018 AGM Motions

Please click [here](#) to view the progress of the 2018 AGM motions

Many thanks
Hilary Trevorah

23 May 2019

FORM FOR PROPOSALS FOR DAPTC AGM

To be submitted by Tuesday 6 August 2019

NAME OF COUNCIL

1. Please give the motion your Council would like considered at the DAPTC AGM
2. Please give the reason (as thoroughly as possible) why your Council is submitting this motion
3. Please state how this issue is affecting parish and town councils in Dorset (with case study evidence please) and try not to duplicate answers from previous questions
4. If you have information on how this issue is affecting parish and town councils nationally and why this is a national issue please give this and try not to duplicate answers from earlier questions please.
5. If relevant, please tell us exactly what aspect of national parish policy your Council would like NALC to lobby Government on (with case study evidence please).
6. If you have the information, please tell us exactly which part of primary or secondary legislation (or secondary regulation/statutory instrument) your Council would like to be changed as a result of NALC/local lobbying.
7. If relevant, please state what other action your Council would like NALC and its Policy Committee to take is this motion is adopted.
8. If you have the information, please confirm the names of any other organisation or local council that formally support your Council's motion.

If you have any supporting documents to be jointly considered with your Council's motion – please e-mail them with this form to DAPTC.