



# BROADMAYNE

P A R I S H C O U N C I L

Clerk: Dr Janet Davis  
Conygar Lodge  
Conygar  
Broadmayne  
DT2 8LX

Date of issue: 28 April 2021

**YOU ARE INVITED TO THE ANNUAL MEETING OF BROADMAYNE PARISH COUNCIL TO BE HELD REMOTELY VIA "ZOOM" ON THURSDAY 6 MAY 2021 AT 7.30 PM TO TRANSACT THE BUSINESS ON THE AGENDA BELOW [Log-in details to follow]**

*Janet Davis*

Clerk to the Council

## AGENDA

- 1 Election of Chairman and signing of Declaration of Acceptance of Office
- 2 Election of Vice Chairman and signing of Declaration of Acceptance of Office
- 3 Apologies for absence
- 4 To receive any declarations of interest, and to receive any requests for dispensations
- 5 To approve the minutes of the meeting held on 12 April 2021
- 6 To appoint Parish Representatives, Committees, and Groups  
(a) Staffing Committee; (b) Appeals Committee; (c) Complaints Committee; (d) Planning Group; (e) DAPTC Central Area Reps (2); (f) Village Hall Liaison; (g) Playing Fields Association; (h) Ancient Monuments; (i) Rural Transport; (j) Rights of Way; (k) Homewatch Coordinator; (l) West Knighton Village Green; (m) Allotment Watch; (n) Webmaster; (o) Environmental Officer; (p) Sid Coordinator; (q) Community Emergency Coordinator; (r) AED (Defibrillator) Coordinator (s) Flood Warden (t) Deputy Flood Warden.
- 7 Planning and tree matters  
(a) 22 Chalky Road—possible breach of planning condition.  
(b) Any planning matters received after the publication of the agenda.
- 8 Public participation session      Opportunity for members of the public to raise issues.
- 9 Oral Reports from Dorset Councillor; the Playing Fields Association; the Village Hall; DAPTC Central Area Committee; & other representatives and organisations.
- 10 Financial Matters (a) To receive the May financial statement and approve accounts for payment.  
(b) To approve the Annual Governance Statement [section 1 of the Annual Return] (Appendix 1, part 1A).  
(c) To receive the report on and approve the annual accounts for 2020-2021, and the report of the internal auditor (Appendix 1, parts 1B, 1C, 1D).  
(d) To approve the Accounting Statements [section 2 of the Annual Return] (Appendix 1, parts 1E and 1F (workings for section 2)).  
(e) To agree the Honorarium for the Internal Auditor (see budget for figure).
- 11 Shared-use route: Broadmayne to Dorchester working group      To receive update.
- 12 Tadnoll Brook Springhead project      To receive update.
- 13 Neighbourhood Planning      Discussion item.
- 14 Matters of Report (a) Clerk Caravan on the Ridgeway (b) Chairman (c) Councillors
- 15 To note any matters received after the publication of the agenda
- 16 To confirm date of next meeting Since remote meetings will not be possible after 6 May, it is proposed that no meeting be held in June, pending the removal of the remaining Covid-19 restrictions. The next scheduled meeting will therefore take place on Monday 5<sup>th</sup> July. Venue to be confirmed.